

WEST BEND COMMUNITY MEMORIAL LIBRARY BOARD MEETING

Tuesday, February 28, 2017

Members Present: Deb Bartnikowski, Karen Wachholz,
Tim Harder, Jim Knepler, Al Jung, JC Callen, Chris Jenkins, Joanne Kline, Doug Rakowski

Members Absent: None

Staff Present: Amy Becker, Brad Ney

1. Call to Order: Deb Bartnikowski, 6:30 PM

2. Approval of the Agenda: A motion was made to approve the agenda. 1st by Doug Rakowski, 2nd Joanne Kline, the motion passed unanimously.

3. Closed Session pursuant to WI State Statute 19.825(1)(c) Evaluation of Rudnitzki and Associates

A motion was made to go into closed session, 1st by Doug Rakowski, 2nd by Joanne Kline, the motion passed unanimously and the meeting was moved into closed session at 6:35 PM.

The meeting reconvened into open session at 7:45 PM.

A motion was made to end the contract with Rudnitzki and Associates, given a 30 day written notice with the amendment that Rudnitzki & Associates stop fund raising within that 30 days. 1st by Doug Rakowski, 2nd by JC Callen. A roll call vote was taken. Voting yes were: Doug Rakowski, Chris Jenkins, JC Callen, Al Jung, Tim Harder, Jim Knepler. Voting no were: Karen Wachholz, Joanne Kline, Deb Bartnikowski. The motion passed.

4. Consent Agenda

A. Meeting Minutes, January 17, 2017

B. Approval of Library Expenditures for January 2017

Chris Jenkins had one correction under section 7.2 of the minutes. A few questions about the expenditure report were ask by Deb Bartnikowski and Doug Rakowski and clarified by Amy Becker.

A motion was made to accept the minutes of the January 17, 2017 with revision and the library expenditures for January, 2017. 1st by Joanne Kline, 2nd by JC Callen, the motion passed unanimously.

5. Financial Reports: Jim Knepler (see handout in packet)

6. Public Comments: None

7. Library Director's Report: Amy Becker (see handout in packet)

Amy reported a positive increase in the numbers in the statistics. Jaymee Willms from the Boys & Girls Club would like to do an art exhibit at the library. Amy has been in contact with Noelle Braum from Casa Guadalupe so see how the library may better serve the Hispanic community.

8. Library President's Report: Deb Bartnikowski

No report

9. Old Business

A. Monarch Library System Update: Amy Becker (see Library Director's Report in packet)

B. LED Lighting Project Update: Amy Becker

The last of the lights have been installed, bill paid and the project came in under budget.

C. North Elevator Update: Amy Becker

The north elevator is up and running as of 2/28/17. Jim Knepler asked there will be insurance reimbursement. Amy stated that that is being investigated and Doug Rakowski asked her to do a follow up and keep track of any insurance reimbursement.

D. 2017 Library Priorities (see handout in packet)

Doug Rakowski would like to see a survey of what the patrons want and increased marketing of the services the library offers. Doug would also like to see a Friends of the Library group and have library staff develop this group. Deb Bartnikowski would like to see more frequent updates to the library's social media accounts. Tim Harder questioned the word Goals and how would and how can we measure these goals. It was suggested that these be considered Strategic Priorities or Values and have one, large, measurable goal under each category.

10. New Business:

A. 2016 Annual Report Approval

A motion was made to approve the Annual Report, 1st by Chris Jenkins, 2nd by Joanne Kline, the motion passed unanimously.

B. Yearly Calendar Review: None

11. Next regular meeting date Tuesday, March 21, 2017

12. Assigned task Review

- A. Deb Bartnikowski, write letter to Rudnitzki & Associate
- B. Amy Becker, insurance claim for north elevator
- C. Amy Becker, review Strategic Goals

13. Adjournment: 8:13 PM, Tuesday, February 28, 2017

Minutes submitted by Karen Wachholz, WBCML secretary