WEST BEND COMMUNITY MEMORIAL LIBRARY
SPECIAL BOARD MEETING
Tuesday, June 7, 2016

Members Present: Deb Bartnikowski, Karen Wachholz, Chris Jenkins
JC Callen, Tim Harder, Joanne Kline, Jim Knepler, Al Jung
Members Absent: Doug Rakowski

1. Call to Order: Deb Bartnikowski, 6:30 PM

2. Approval of the Agenda: A motion was made to approve the agenda, 1st by Al Jun, 2nd by JC Callen, the motion passed unanimously.

3. Award Bid for Library Carpeting and Furniture Project: Amy Becker

Two bids were received: JL Business Interiors, $583,947.95 and Palmer Hamilton, $675,538.59. It is the recommendation to award the project to JL Business Interiors. The project would start after the summer reading program at the end of August or early September with an anticipated completion in 4-6 weeks. A discussion followed about the possibility of repurposing the furniture and if we can overlap the installation of the LED lighting with the project. Al Jung would like to see a marketing plan for the project. Amy will be doing a press release and have drawings on display in the library of what the project will look like as well as updates in the news letter and website.

A motion was made that the bid for the Library Carpeting and Furniture Project be awarded to JL Business Interiors of West Bend at a cost of $583,947.95 with funds coming from the Strategic Plan Designated Fund Balance Fund 21 in the amount of $291,973.97 and from Strategic Plan Designated Fund balance Fund 126 in the amount of $291, 973.98.

1st by Al Jung, 2nd by Joanne Kline, the motion passed unanimously.

4. Adjournment: The meeting was adjourned at 6:47 PM, Tuesday, June 7th, 2016