

Record of Proceedings

West Bend Community Memorial Library

Selection Committee Meeting

March 5, 2011

The Selection Committee meeting was called to order at 11:00 a.m. by board president, Jim Fowler.

Committee Members Present: Jim Fowler, Doug Rakowski, Judy Schaar and Courtney Spousta.

Review of Applicants: The committee reviewed the applicants for the position of library director and selected candidates for a phone interview.

Telephone Pre-Screen Interview: Dates and times members are available to do a telephone pre-screen interview. Jim will contact the candidates and set up these interviews. He will let the other members know when we will do the telephone interviews. Judy will print the telephone pre-screen interview questionnaire on library letterhead and bring to the first meeting.

Next Meeting: March 19, 2011 at 2 p. m.

Adjournment: The meeting adjourned at 11:50 a.m.

Respectfully submitted,

Judy Schaar, Secretary