

West Bend Community Memorial Library
630 Poplar St.
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www.west-bendlibrary.org

Library Board Minutes
Tuesday, August 4th, 2009

The meeting of the West Bend Community Memorial Library Board was called to order by B. Deters, Board President, at 7pm. Members present: K. Engelbrecht, J. Aynesworth, P. Geidel, J. Schaar, D. Rakowski, R. Lindbeck, J. Fowler. Also present: S. Cantrell, N. Dobberstein. Absent: M. Tyree

CORRESPONDENCE: B. Deters received a letter from B. Wendelborn stating board members will not have individual e-mail accounts, but could have a "blog type" account if we so choose.

A letter was received by all board members from Jim and Ginny Maziarka re: CIPA funding to libraries for internet filtering. B. Deters explained that libraries are only eligible for CIPA if they are receiving federal funding for the program, and our library does not.

MINUTES: July 7th, 2009 Meeting Minutes were approved on a motion by J. Aynesworth and seconded by P. Geidel.

FINANCIAL SECRETARY REPORT: Approved on a Motion by K. Engelbrech/seconded by J. Fowler.

REVIEW OF LIBRARY REVENUES AND EXPENDITURES YTD: Discussion held re: use of City of West Bend Credit Card for making purchases for Summer Reading Program Prizes. Library employees have been using their own money for purchases. The board will vote next month on reimbursing staff members for purchases made.

Vouchers from 7/1/09 - 7/31/09 were approved on a motion by P. Geidel and seconded by J. Fowler.

B. Deters asked that we start with one item of New Business: N. Dobberstein addressed the board re: the possibility of forming a citizens group of community leaders, elected officials, business leaders, etc. to learn more about our library with the goal of "promoting knowledge of this asset", similar to the Citizen Police Academy. Mr. Dobberstein would consider developing the program. Would consider requesting input from city aldermen and involving county supervisors. Mr. Dobberstein agreed to conduct research and will present his findings at the next library board meeting.

OLD BUSINESS:

A. Building Update: There have been no falls on the sidewalk. A patron had a toenail injury from a door at the library - she is fine. Honeywell corrected a computer problem in the story hour room that was causing excessive heat in the room.

B. Mid-Wisconsin Federated Library System Update: P. Geidel reported a budget reduction of 3.68% (\$31,000). The System Contract for 2010 = \$41,185. The next meeting will be held on 9/29/09 at WBCML at 6pm. All board members are welcome to attend.

C. SEG: Question arose as to whether or not the city is planning on taking action to have roof problems corrected. R. Lindbeck to see if this can be put on the next council agenda and to inform M. Tyree of the details.

D. Concrete Replacement bids: Still working on getting bids. Bids should be ready for the Sept. board meeting.

E. 2010 Budget: \$50,000 lost in book materials budget in past 2 years. Board members are asked to think about spending board money for materials to make up for this loss. Changes requested: 1. Update staff flow chart. 2. Change "Lade" to "Pekoll". 3. Under item # 54300 Gas and Oil - add mileage for outreach van and staff. 4. Under Library Revenue - Change System Resource 2009 Adopted amount from \$41,115.00 to \$42,759. 2010 request should read \$41,185.00, not \$39,060.00. A request was made to add "Updated Budget" to the Sept. Board Agenda.

F. Library Board E-Mail Accounts: Board members have decided not to use the "blog" format for e-mail accounts, and will not use e-mail for library communications. Packets for upcoming meetings are to be available for pick up at the circulation desk the Thursday before upcoming board meetings.

G. Reconsideration Policy and Form: To make change as is in yellow box as per M. Schanning to read: "It is the complainants right to remain anonymous in terms of media reporting of the complaint. P. Geidel made a motion to approve the policy. J. Fowler seconded the motion. Motion carried.

NEW BUSINESS: B. Interlibrary Loan Policy: B. Deters requested that this item be tabled until the Sept. or October meeting. Staff input will be requested in updating this policy.

The next WBCML Board Meeting will be held on 9/8/09 at 7pm.

ADJOURNMENT: A motion to adjourn was made by K. Engelbrecht, seconded by J. Aynsworth. Motion carried. Meeting adjourned at 9:10pm.

Respectfully submitted,
Kathryn Engelbrecht
Board Secretary